City Council Minute

Workshop Meeting 07/29/87

City Council Chambe
735 Eighth Street S
Naples, Florida

City of Naples

-SUBJECT-

REVIEW OF THE PROPOSED 1988-92 CAPITAL IMPROVEMENT PROGRAM.

City Council Chambers
735 Eighth Street South
Naples, Florida 33940

CITY COUNCIL MINUTES
Workshop Minutes

Time 9:00 a.m.

Date 07/29/

Mayor Putzell called the meeting to order and presided as Chairman:

COUNCIL MEMBERS	MOTION	SECOND	VOTE YES	VOTE NO	ABSENT

Present: Edwin J. Putzell, Jr.
Mayor

Kim Anderson-McDonald
Alden R. Crawford, Jr.
John T. Graver
Lyle S. Richardson
Councilmen

Absent: William E. Barnett
William F. Bledsoe
Councilmen

Also Present:
Franklin C. Jones, City Manager
Christopher L. Holley, Commmunity Svc Dir
Terry L. Fedelem, Parks & Parkways Supr.
George Vukobratovich, Recreation Supr.
Paul C. Reble, Police Chief
Stewart K. Unangst, Purchasing Agent
Gerald L. Gronvold, City Engineer

Ed Beekman
Dick Turner
Charles Andrews

News Media:
William Upham, Naples Times
Ross Kevlin, Naples Daily News
Lori Rosza, Miami Herald

*** *** ***

REVIEW OF THE PROPOSED 1988-92 CAPITAL IMPROVEMENT PROGRAM.

City Manager Jones briefly reviewed the Capital Improvement Program (CIP) budget for Council (a copy of which can be examined in the City Clerk's office). In response to Mr. Richardson, Mr. Jones advised that the CIP's adoption schedule corresponded with the operating budget hearings and approval thereof. Mr. Jones explained that the Capital portion of the budget is funded by utility tax revenues as provided for in the Charter. Each CIP request has a support paragraph which discusses the need for that project.

Mayor Putzell said that he had reviewed the CIP carefully, and hoped some discretionary items would be deleted to allow as tight a budget as possible.

Mr. Crawford pointed out that the revenues for this coming year would be consistent with last year and that labor costs would increase 3- to 3-1/2%; therefore, the CIP must be increased by at least 5%. Mr. Jones referred to the Utility Revenue Table (Attachment #1) and advised that in addition to the utility tax, revenue would be received from gas taxes, investments of funds, and a small portion of the Department of Housing and Urban Development (HUD) grants. In response to Mr. Richardson, Mr. Jones advised that the gas tax program helps support street construction and maintenance projects, but additional gas tax monies could also supplement the utility tax revenue .

COUNCIL MEMBERS	MOTION	SECOND	VOTE YES

Mr. Crawford asked for an accounting of those projects not included in the CIP herein included as Attachment #2.

It was the consensus of Council to review each CIP request by department.

Mr. Graver asked how personnel costs were addressed and Mr. Jones explained that work performed by in-house employees for CIP projects would be defined in the general operating budget under the heading "abatements."

CITY CLERK

Mr. Jones commented that at Council's request, the Clerk's office had been asked to provide minutes in a more timely manner, but the department isn't at top efficiency because two people must share the same computer terminal. Mrs. Anderson-McDonald said that as Council required faster processing of the minutes, it should not opt out the second computer. Mayor Putzell, however, asked if members of Council were in fact dissatisfied with the current turn-around time for minutes, and the reply was in the negative.

CITY MANAGER

In response to Mayor Putzell, Mr. Jones explained that the microcassette recorder would facilitate transcription for the Mayor/Council, City Manager, and City Attorney offices. It would enable dictation from any location through accessing the unit by phone. Mayor Putzell asked if it would take some of the pressure off those who are now taking the dictation and Mr. Jones advised that it would and noted that the transcription would be performed by the City Manager's office.

Mrs. Anderson-McDonald said that it would be a great convenience and believed it would relieve stress and be much more efficient.

COMMUNITY DEVELOPMENT

Mrs. Anderson-McDonald asked if the Clerk's office and Community Development could share a computer and Mr. Jones explained that it might be possible; however, because of the nominal expense involved, it would be a small saving on the cost of the equipment.

ENGINEERING

City Manager Jones advised that although the sidewalk program had been budgeted for only $5,000 in the past, this however, was not sufficient to properly maintain the sidewalks; an increase to $10,000 per year has therefore been requested.

Mr. Crawford asked about the utility tax revenue table and said that according to the chart, there would be no reserves in the CIP budget for future years. Mr. Jones explained that there has not been a prior history of surplus in this fund until recently and pointed out that this CIP is a "pay-as-you-go" program. It is possible, he said, that what looks like surplus, is in reality funds for a project not yet begun.

COUNCIL MEMBERS	MOTION	SECOND	VOTE YE	VOTE NO

In response to Mrs. Anderson-McDonald, Mr. Jones advised that it was anticipated to use the funds from the timber groin project for beach renourishment. The most recent program, he said, would be placement of spoils from the Gordon Pass dredging to narrow beach areas in the North of the City. Mayor Putzell said that this money should be used for a project to be completed this year or next; however, Mrs. Anderson-McDonald expressed reluctance about taking this money out of the CIP as it is currently earmarked for beach use. Mr. Graver asked if the State would supply some of the money for transfer of sand to the north and Mr. Jones said that it would. Mayor Putzell reiterated that Gordon Pass would not be dredged until 1989 and, further, that this money should not be earmarked.

It was the consensus of Council to direct staff to delete the justification regarding 88C05 presently allocated for timber groin removal.

Mr. Crawford pointed out that project numbers 88C08 and 09 are included in this year's budget, but are not to begin until 1990. City Engineer Gronvold explained that the programs had originally been budgeted for 1990, but had now been moved to 1988. Mr. Crawford asked why there was a $34,000 expenditure for bikepath construction this year. Mr. Jones explained that the direction he had received from Council was to complete the City-wide bikepath program within three years, making this size expenditure necessary.

Mayor Putzell asked if the Engineering Department was studying the drainage problems on Gordon Drive and Mr. Gronvold advised that they were.

Mr. Richardson referred to the street condition survey and suggested that the staff review the procedures for compiling it. The concentration of funding for the street maintenance, he said, should be on main streets, not secondary ones. Mr. Gronvold pointed out that there still are some streets which will need to be repaired. Mr. Jones cautioned that if maintenance of streets is put off, it could result in greater deterioration and increase the cost of repair.

In response to Mr. Crawford, Mr. Jones said that the beachends are not high priority street maintenance projects because of the impending parking regulations.

Mr. Richardson noted the Creech Road repair in 1991, and pointed out that the County also has an obligation for repair on that road. He suggested Mr. Gronvold contact his counterpart in the County to discuss possible coordination in the repair of City/County owned streets. Mr. Richardson further suggested that staff study the feasibility of street repair on a bid basis. Mr. Gronvold advised that the City currently has a policy to contract for any services over $80,000. Mayor Putzell asked that staff prepare a presentation for Council's review regarding its contracting policies.

In response to Mr. Crawford, Mr. Jones advised that most of the "in-house" work performed was to prepare the road for paving by grading, removing present road material, etc. Mr. Graver then asked how

COUNCIL MEMBERS	MOTION	SECOND	VOT YES

privatization had affected Engineering's personnel and Mr. Jones explained that the department has been reduced steadily over the past seven years by at least one position each year. There in fact currently is a vacant position which will be eliminated if it is determined such a position isn't needed.

ENGINEERING - TRAFFIC

In response to Mr. Richardson, Mr. Gronvold advised that the monies received by the adjacent property owners for the River Point traffic signal has been invested and, further, if it is found that the light is not needed in the area, then the monies will be returned. Mrs. Anderson-McDonald asked if the permit obtained from the Department of Transportation (DOT) for this signal would be indefinite once granted and Mr. Jones said it would be unless the roadway was significantly altered. Mr. Richardson suggested the use of "mast" signals instead of the current overhead type. In response to Mayor Putzell, Mr. Gronvold commented that the proposed light at River Point is designated as part of the computerized traffic signal system.

FIRE

Mr. Jones explained that staff is studying the feasibility of an addition to Station #2 on 26th Avenue North and also the possible placement of a station in the southern portion of the City. Such a facility would improve response time from five to two and one-half minutes.

Mr. Richardson noted a request for a hazardous material vehicle and suggested the staff contact the County regarding the use of their vehicle. In response to Mayor Putzell, Mr. Jones confirmed that firefighters are trained in hazardous material disposal. Mrs. Anderson-McDonald asked if mosquito control chemicals at the airport would require the use of such a vehicle and Mr. Jones advised that it would.

COMMUNITY SERVICES - ADMINISTRATION

Referring to the Naples Landing renovation project, Mr. Richardson suggested that a study be done before construction begins. Community Services Director Holley pointed out that it was first necessary however to obtain permits from the Department of Environmental Regulation (DER) and the Department of Natural Resources (DNR) before construction, thus the need for $10,000 in 1987/88. This estimate, he said, does not however include a boardwalk around the new landing. Mr. Graver said he believed the long range concept was excellent as it expanded the park system. Mayor Putzell stated that no commitments should be made by the City until coordinated with the Fleischmann development project for the Cove area.

COMMUNITY SERVICES - PARKS & PARKWAYS

Referring to the three-quarter ton pick-up, Mr. Holley explained it is for the crew which will maintain the U. S. 41 medians. Mayor Putzell

COUNCIL MEMBERS	MOTION	SECOND	VOTE Y	

suggested that the justification include the requirement for an additional vehicle in the second year. Mr. Graver asked if the median project required that much additional work and Mr. Holley said that it did.

In response to Mrs. Anderson-McDonald, Mr. Holley explained that the drop spreader for fertilizing would be used by the U. S. 41 crew and, further, that it is difficult to use the City's "hurricane" spreader in these areas as it scatters dust.

Mayor Putzell referred to requests for street planting and asked why the generous gifts of trees from citizens could not be used instead of purchasing new materials. Mr. Holley said that it is difficult to collect an assortment of uniform trees from donations although the staff would use as many donated trees as feasible. Mr. Graver asked if the City replaced trees along the City rights-of-way and Mr. Holley said that they do and pointed out that there has been a disease in the north end of town which killed many trees.

Referring to landscaping and maintenance thereof, Mr. Crawford asked if the City had studied the possibility of privatizing grass mowing and landscaping. Mr. Holley advised that he was in the process of compiling figures regarding privatization for Council's review but also pointed out that the mowing crews deliver the City's annual reports to apartment buildings and pick up trash at the beachends and on the beach in addition to their regular duties.

Mrs. Anderson-McDonald pointed out that the high school has expressed interest in helping with planting sea oats each year. Mayor Putzell pointed out that the $25,000 earmarked for beach renourishment could also be used for this program.

Mrs. Anderson-McDonald referred to project number 89N35, landscaping between Orchid Drive and Banyan Blvd., and noted that the property owner's association has also set aside monies for this endeavor. Mr. Holley advised that he has been in contact with the association and will keep them apprised of the City's progress.

Mrs. Anderson-McDonald then referred to project 92N51 regarding ficus tree removal and said that she believed this should take priority over median beautification because of the extensive damage caused by ficus tree roots.

COMMUNITY SERVICES - RECREATION

Mr. Holley supported the request for resurfacing of the two tennis courts at Cambier Park by stating that this is the only area of City recreation where citizens are charged for use and, further, the citizens prefer a softer court surface. The work, he said, could be accomplished during the summer before winter season congestion sets in.

Mr. Crawford asked Mr. Holley if he felt the proposed River Park tennis courts would be utilized frequently and Mr. Holley cited a previous program wherein many children from the River Park area came

COUNCIL MEMBERS	MOTION	SECOND	VOTE YES

to Cambier Park for tennis lessons. The tennis pro, he continued, has expressed a willingness to provide some instruction at River Park.

Mr. Richardson asked about vandalism at Cambier Park and Mr. Holley said that the City logos on the trash receptacles have been stolen in the past, but now the manufacturer is replacing them and installing nuts which cannot be removed.

Mayor Putzell asked if some of the park benches requested were going to be placed at Lowdermilk Park. Mr. Holley responded that Lowdermilk improvements would be completed with funds presently available; these particular benches would go to Fleischmann Park and, with the HUD grant money, 20 benches and 8 tables to River Park.

PARKING

No discussion either for or against.

POLICE

Mr. Jones explained that the department's major request was for vehicle replacement and, further, that the City has implemented a policy wherein it utilizes police vehicles an additional year by first using them for administrative personnel. This allows the City to extract another year of service from the vehicles, he said. Mayor Putzell observed that there would not be a need, then, to replace the administrative vehicles.

In response to Mrs. Anderson-McDonald, Mr. Jones advised that the Criminal Investigation Division (CID) purchases rental cars for their use.

Mayor Putzell asked about the Police Marine Patrol and Mr. Jones said that there were over 1,100 warnings issued within a three week period by Naples police, Florida Marine Patrol and sheriff's department; however, he pointed out that very few of the tickets were issued for reckless boat operation or excessive wake.

Mayor Putzell asked when the Public Safety Building expansion would be complete and Chief Reble advised that it would be finished some time in December.

SANITATION

No discussion either for or against.

EQUIPMENT MANAGEMENT

Mr. Jones advised that the Equipment Management Department uses dilapidated vehicles, turned in by other departments, to transport auto parts thereby justifying the need for the requested vehicle.

City Manager Jones then explained that Equipment Management had been separated from the Public Works Department several years ago; the department is now a fine maintenance facility with experienced people and could again become a division of the Utilities Department. Mr. Jones then suggested that Equipment Management fall under the Utilities Director's supervision.

COUNCIL MEMBERS	MOTION	SECOND	VOTE Y	VOTE

UTILITIES - WATER PRODUCTION

Mr. Richardson asked about the East Golden Gate wellfield and if, once fixed, it would reduce the maintenance costs. Utilities Director Chaffee explained that the original well equipment installed was cast iron and is rapidly eroded by water in Golden Gate. It is the staff's intention, he said, to install stainless steel submersible pumps in the hope of extending the life of the pump and wells.

In response to Mr. Richardson, Mr. Chaffee advised that the addition of another vehicle to haul sludge is imperative in order to maintain the City's current water treatment operation.

UTILITIES - WATER DISTRIBUTION

Mayor Putzell noted project number 88201 and asked if the requested transmission main would increase volume and pressure; Mr. Chaffee advised that it would.

Mr. Chaffee, however, also pointed out that this main would provide for better efficiency and, therefore, that monies requested in 1989-90 were no longer necessary and should be deleted.

It was the consensus of Council to delete the request for $279,526 from project number 88201 for fiscal year 1989-90.

Mayor Putzell asked if the anticipated water/sewer surcharge had been included and Mr. Jones advised that it had not. Mayor Putzell then pointed out that if the surcharge were approved, it would provide additional revenue.

UTILITIES - ADMINISTRATION

No discussion either for or against.

UTILITIES - WASTEWATER TREATMENT

Mayor Putzell asked about an expenditure for two pick-up trucks and Mr. Chaffee explained that one would be a replacement and the other would be for a laboratory technician who would be monitoring the wells. Mayor Putzell asked who would be doing the lab work and Mrs. Anderson-McDonald said she believed it would be Natural Resources Manager Staiger. Mr. Chaffee said that the City currently has staff which can assist Dr. Staiger in this endeavor.

In response to Mr. Graver, Mr. Jones commented that the staff has been compiling data for the past 11 years on the water quality of Naples Bay. It will soon be computerized. Mr. Richardson suggested that staff prepare a comparison of the data collected for Council's perusal.

Referring to the Composting Facility, Mayor Putzell asked if any pro-formas had been completed regarding the facility and Mr. Chaffee advised that there have been none. He then said that the City is working with a private firm which may take over the processing of sludge and this would greatly reduce the Utility Department's operating cost.

COUNCIL MEMBERS	MOTION	SECOND	VOTE YES	VOTE N

Mr. Crawford asked about a request to replace storm water pumps and Mr. Chaffee advised that there are three pumps which remove storm water from the City: Port Royal, the Cove area, and at the end of the Public Works Building.

UTILITIES - WASTEWATER COLLECTION

Mr. Crawford noted that the effluent reuse for the U. S. 41 median project was not tied into the CIP. In response, Mr. Jones advised that it would, however, be added into the 1987-88 general operating budget. Mayor Putzell asked if the effluent could be used for agriculture and Mr. Chaffee said that if an edible product is consumed in its raw state, it cannot be irrigated with effluent water.

Mr. Crawford, referring to dual water systems, suggested that single residences be required to use effluent water for their lawns and landscaped areas.

In response to Mayor Putzell's concerns, Mr. Chaffee advised that the manhole rehabilitation would be completed in conjunction with the street maintenance and repair.

Mayor Putzell asked why there were repetitive problems in the Gordon Drive and 18th Street area and Mr. Chaffee explained that because of trees settling and age of the lines, there is a drainage problem; however, he said that staff was currently studying the problem and would present Council with their findings.

In response to Mayor Putzell, Mr. Chaffee said that the wastewater force mains would allow the City to serve unincorporated areas delineated in the City/County agreement. He pointed out that these areas would be responsible for the hook-up charges.

TRANSFER STATION

Mr. Richardson noted the proposed savings from the Compaction Plant Transfer Station and suggested that staff provide Council with a detailed accounting of costs for the proposed Transfer Station and its expected gain for future years.

*** ***. ***

ADJOURN: 12:10 p.m.

EDWIN J. PUTZELL, JR., Mayor

JANET CASON
CITY CLERK

JODIE M. O'DRISCOLL
DEPUTY CLERK

These minutes of the Naples City Council were approved on AUG 19 1987.

Attachment #1

UTILITY TAX REVENUE

	Actual 84-85	Actual 85-86	Budget 86-87	Actual 3/31/87	Estimated to 9/30/87	87-88	88-89	89-90	90-91	91-92
Florida Power & Light.....	1,220,836	1,316,635	1,338,000	573,171	1,375,000	1,430,000	1,487,000	1,546,000	1,609,000	1,673,000
United Telephone System.....	218,256	223,730	227,000	96,327	230,000	235,000	240,000	245,000	250,000	255,000
Other (Propane).....	64,122	58,846	76,000	34,754	72,000	76,000	80,000	84,000	88,000	92,000
Subtotal	1,503,214	1,599,211	1,641,000	704,252	1,677,000	1,741,000	1,807,000	1,875,000	1,947,000	2,020,000
Gas Tax.....	319,345	551,509	522,000	207,532	522,000	546,000	570,000	596,000	623,000	651,000
Interest.....	127,689	91,998	115,000	66,051	115,000	115,000	115,000	115,000	115,000	115,000
Other.....	449,212	105,733	400,000	347,436	395,000	400,000	22,000	22,000	22,000	22,000
Loan Proceeds.....	0	0	171,600	85,800	171,600	171,600	171,600	171,600	171,600	171,600
Grant Proceeds.....	0	0	0	70,000	150,000	0	0	0	0	0
Surplus (Beginning Cash).....	1,913,002	1,582,949	1,288,561	0	1,288,561	204,185	-0-	(252,040)	7,519	533,489
Total Available	4,312,462	3,931,400	4,138,161	1,481,071	4,319,161	3,006,185	2,685,600	2,527,560	2,886,119	3,513,089
Revenues Utilized for Expenses	2,729,513	2,642,839	3,723,161	1,571,771	4,114,976	3,006,185	2,937,640	2,520,041	2,352,630	2,469,868

Attachment #2

YEAR	PROGRAM	AMOUNT
1988	NAPLES LANDING	291,900
1988	NAPLES LANDING PARKING	50,600
1988	RAILROAD RIGHT-OF-WAY	50,000
1988	GOODLETTE ROAD PARK	69,000
1990	ANTHONY PARK EXPANSION	100,000
1990	GYMNASIUM	600,000
1990	NEIGHBORHOOD PARKS	100,000
	TOTAL	1,261,500